

Software & Systems Configuring Adobe so PDFs Open in Adobe Application

- Overview

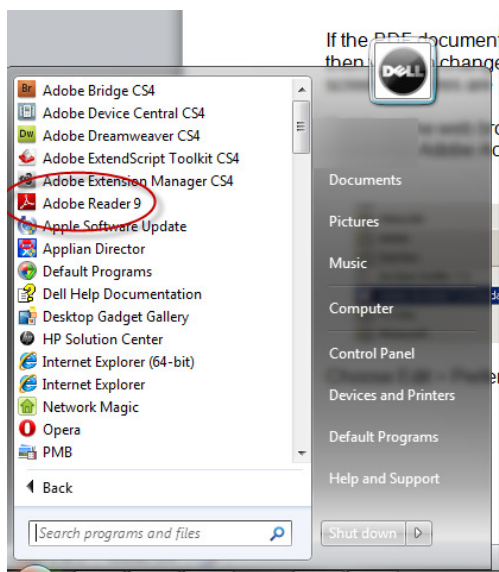
Many web browsers try to help by opening PDF documents within the web browser rather than opening them in the Adobe application. The first PDF document is opened slightly quicker but you are not able to have several documents open at the same time. The other problem is that if you close the document you close the whole web browser!

Help Accountants recommend that you configure Adobe and your web browser so that the PDF documents are opened in the Adobe application. I.e. in the same way that the other Microsoft Office documents (Word, Excel etc) do. This allows you to have several documents open at the same time and stops you accidentally closing the web browser when you close the PDF document.

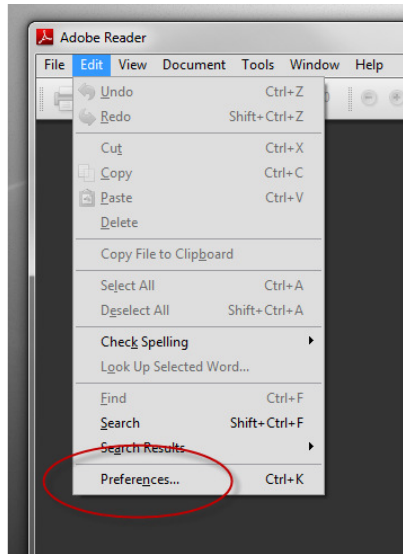
- How to configure Adobe Reader

If the PDF documents are opened within the web browser rather than Adobe, then you can change the configuration by following the steps below. The screen captures are from V9.0.

Exit from the web browser applications (Internet Explorer, Firefox, Netscape etc). Start Adobe Acrobat from the Start menu.



Choose Edit > Preferences.



3. Select Internet from the column on the left. Deselect *Display PDF in Browser* in the Web Browser Options, and then click OK.

