

Payroll

Existing Employers – PAYE

Contacting the Inland Revenue

After an employer has been in place for three years, another helpline is available

Employers Helpline **0845 7 143 143** (Mon-Fri 8am-8pm/Sat-Sun 8am-5pm)

A business is considered to be new for the first three year of employing people.

When contacting the Helpline the following information maybe requested :

- Name of the business
- Address of main business
- PAYE reference
- Accounts Office reference

General enquiries can be answered over the phone, but more complicated enquiries may need to be detailed in writing to the companies PAYE office.

If you wish to file online then go through to the “Do it Online” webpage or call the

Online Services Helpdesk **0845 60 55 999**

The government provide free software for filing P45s P46s etc and the system has improved so that in most cases it is better and more efficient to do the filing online.

More details of paying online can also be found at [PAYE Online](#)